

Driver Education Policies

1. All students must be 15 years 9 months by the date of the first scheduled class.
2. Student whose privilege to operate a motor vehicle is suspended or revoked shall not be permitted to take the course.
3. Tuition: 50% non-refundable deposit due to reserve a spot in a class. Remainder due one week prior to the first day of class. Payments can be credit, cash or check. \$25.00 book fee collected at first class (cash or check). Book fee will be refunded at the end of the class if books are returned.
4. 50% of the tuition (cost minus the \$375 no-refundable deposit) will only be refunded if the student determines that they do not want to continue the course by the end of the first week of the class. Refunds will not be given at any other time.
5. Attendance at all classes is extremely important and any absences are discouraged. To pass this course the State of New Hampshire requires that students must not miss more than 4 hours of classroom time. The instructor must approve all absences, and make up assignments are required for all missed classroom time. If you miss more than 4 hours of class you will need to retake the entire course at your own expense unless there are extenuating circumstances that have been discussed and arranged with the instructor.
6. You must be on time for class and stay for the entire class or make up assignments will be assigned.
7. No breaks will be given during the scheduled classroom time. Food and drinks are allowed during class as long as all students are responsible for their own clean up.
8. Exeter Healthcare is a non-smoking facility. It is illegal for anyone under the age of 18 to be smoking and if caught smoking on the campus you will be removed from the class with no refund.
9. If an instructor suspects that a student is impaired by medication, alcohol or other drug or is too tired to safely operate the vehicle, the student will not drive and must be picked up by a parent or guardian.
10. No fighting, swearing, disruptive behavior, or substance abuse will be tolerated during classroom or driving times, or at any time when on the Exeter Health Resource's campus. Driving is a large responsibility and any student who does not demonstrate appropriate behavior will be removed from the class with no refund.

11. The driver's education books are expensive and need to be returned undamaged at the end of class. If the book is lost or damaged the certificate for class completion will not be issued until the book is paid for in full. The \$25 book deposit will go towards the price of purchasing a new book, if the cost is greater, additional fees will be required.
12. Behind the wheel training will correlate to classroom instruction and will be offered concurrently. All driving times will be scheduled after school on Monday thru Friday and on limited weekend hours. All driving times will start and end at Exeter Healthcare. Daytime driving times will be available during school breaks, days off, etc.
13. If you do not show up for a scheduled driving time you will be charged a \$100 no show fee and no further driving times will be scheduled until this fee is paid. If you do not show up for the observation, you will be charged a \$50 fee. ***If you must miss a scheduled drive or observation time, you must text the cancellation message to the instructor no later than 4 hours before the start of your scheduled drive or observation time.***
14. Sometimes drives must be cancelled due to inclement weather. The same would be true for class meetings. In the event of bad weather, every effort will be made to notify you of cancellations. If you do not receive a text cancelling a drive or class, please assume it will be happening. When in doubt or if you feel that you cannot get to DriveAbility safely, please text the instructor.
15. A certificate of completion will be issued at the end of class only if the following requirements have been met:
 - The student completes all required classroom hours (30 hours) with a grade of 80 or better
 - The student completes 10 hours of behind the wheel training
 - The student completes 6 hours of in-car observation with the parent and documented proof provided to DriveAbility.
 - The student has no financial balance due.
16. If you or your student have questions or concerns during the class, please reach out immediately to the instructor so that problems can be identified and worked on prior to the end of the class.

DriveAbility
Exeter Healthcare
4 Alumni Drive
Exeter, NH 03833
(603) 580-7927

I have been advised to read this form carefully and I understand what it means. I have had an opportunity to ask questions about this form and they have been answered to my satisfaction. I am signing of my own free will.

Student (print) Date

Parent/Legal Guardian (print) Date

Student Date

Parent or Legal Guardian Date